

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747

Wednesday, May 20, 2020

MINUTES

****Due to the Shelter-in-Place order, Trustee Hunt participated by phone.**

CALL TO ORDER - Trustee Hunt called the meeting to order at 5:30 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mrs. Pope, Mr. Wilson

Trustees Participating by Phone: Mr. Hunt

Trustees Absent: Mr. J'Beily

Administrators Present: Scott Loehr, Superintendent
Craig Deason, Assist. Supt., Operations & Facilities

Administrators Participating by Phone: Mike Jordan, Director of Curriculum/Instruction/Special Ed.
Lisa Coronado, Director of Fiscal Services

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Public Employee Performance Evaluation (Certificated) – Superintendent (G.C.§54957)
2. Conference with Labor Negotiator, (David Grimes), Re: CSEA and CUTA (G.C. §54957.6)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

CLOSED SESSION - 5:30 p.m.

OPEN SESSION - CALL TO ORDER - 6:00 p.m.

FLAG SALUTE - led by Marie Huggins

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

There was no action taken.

Trustee Hunt announced that Trustee J'Beily may not be attending tonight's meeting due to illness.

ADOPTION OF AGENDA - There was a motion to approve the adoption of the agenda as presented.

Motion: Anderson
Second: Pope

Ayes: Anderson, Hunt, Pope, Wilson
Noes: None
Absent: J'Beily

STUDENT BOARD REPRESENTATIVE REPORTS

1. Center High School – Jesus Bucio was not available to report.
2. McClellan High School – Georgia Wilson had no report.

ORGANIZATION REPORTS

1. CUTA - Venessa Mason, President, reported that last week was Teacher Appreciation Week. Teachers were to each be given \$40 Amazon gift cards. Eighty-two of the staff members chose to donate their gift to the Family Resource Center at CJUSD. The total donation was \$3,280. With that amount, 131 \$25 gift cards to Food Maxx were purchased and given to the Family Resource Center.
2. CSEA - Marie Huggins, President, thanked Mr. Loehr for allowing her to come to the board meeting and represent classified employees this week. She thanked Mr. Grimes for including Classified Employee recognition in his weekly employee update today. She noted that we have had several classified employees working to make sure essential work is performed. Mrs. Huggins noted that as a chapter they will be having their monthly chapter meeting tomorrow via video. This is usually the time of celebrating our classified employees of the year, our retirees and the Deborah Brown Scholarship recipients. This year they will be mailing \$25 gift cards to the following classified employees of the year:

Bernadette Poor - CHS, Secretary
Roseanne Maffei-Field - Dudley, Office Assistant
Debbie Sabella - MHS/Center Preschool, Instructional Specialist/PH
Duane Drummond- North Country, Custodian
Christopher Oliver, Oak Hill, Instructional Specialist/PH
Lori Edwards - Spinelli, Secretary
Joanna Misajon - Riles, Instructional Specialist

They will be sending each of the following retirees a \$50 check:

Leah Haymore - Spinelli, Library Tech
Martha Miranda - Dudley, Instructional Specialist
Julie Mullen - CHS, Cafeteria Lead
Claudia Buderer - Oak Hill & Dudley, Computer Tech

The Deborah Brown Scholarship recipient is Lindsey Colburn, the daughter of Lisa Colburn, IS/PH. Lindsey will receive \$250 from the chapter. She has been accepted at University of Southern California.

COMMITTEE UPDATES

Facilities Update - Craig Deason, Assistant Superintendent of Operations & Facilities, reported that the second round of the Kindergarten Classroom applications has been suspended. That does not affect the current project at Oak Hill that we have already been funded for. The contract for the contractor is on the agenda tonight. If that is approved tonight, the contractor will start working with the architect on some pre-construction items. The GeoTech reports came in today. The drawings will go to DSA in June. Construction will begin about April. The modular buildings will be in place around May, and should have occupancy by August 2021.

We had some CTE Applications that had been graded; the awards for those have been suspended. Depending on what the Board does with the bond items on the agenda, there is some money in there to be our match if we receive some of those CTE grants. We will change the amount of the bonds that we sell if we find that we get funded for some of those.

COMMITTEE UPDATES (continued)

We are working on CDE approval on the elementary site. They did complete the phase 1 environmental site assessment. We are sending that to DTSC. Tonight we are looking at an addendum to the Sierra Vista Environmental Impact Report; there were no findings. We have put out the RFP for architectural services. Once we get CDE approval we will be able to purchase the site.

We have some projects around the sites that we have been able to complete. Room 6 & 7 was flooded at the DO Annex; that project was completed. Those room will be remodeled into 21st century classrooms. Whiteboards, TVs, etc will be put in this summer. All of the other 21st century classrooms are complete.

Carpet has been replaced in a few places in the district. The track at CHS was reconditioned and restriped. Parking lots at the sites have been seal coated and re-striped. Currently they are seal coating and re-striping the North Country playground.

REPORTS/PRESENTATIONS

1. Budget Update - Lisa Coronado, Director of Fiscal Services, gave the following update: As we know, Governor Newsom released a drastically revised state budget as a result of the pandemic. We can hope there will be relief provided through Federal funds which would go directly towards education. Until that happens, we are working towards closing a significant deficit.

Revenue Reductions

- LCFF will be reduced a total of 10% from the Second Interim Projection. This figure includes an elimination of the 2.31% COLA and an additional 7.69%.
- MCA and CTE will be reduced about 50%. These grants have been used for one-time purchases only. No salary is tied to these budgets.
- Adult Education revenue will see a 12% reduction. Most expenditures are tied to salary in Adult Ed, but they should still be able to balance their budget without staffing cuts.
- Deferments: This June's apportionment will be moved to July. 2020/21's March, April, and May apportionments will be deferred to the 2021/22 fiscal year. I do not foresee needing a TRAN to meet obligations since we have reserve in Fund 17 and can temporarily borrow from Fund 25, if necessary.

Trustee Wilson noted that he saw a memo with the 10% listed, but he also saw in the memo that the 10% was the governor assuming that the feds pass a \$3 trillion bailout. Do we know what the cut will be if we don't get the bailout? Mr. Loehr noted that the 10% is what it will be if there isn't a stimulus. There is language in the governor's budget that notes that if there is a stimulus then education will get money to take care of it.

Revenue Addition

- State COVID grant (restrictive – technology, distance learning, PPE, cleaning, nutrition services): \$70,372
- Elementary and Secondary School Emergency Relief (ESSER) funds of which 90% will be distributed to LEAs. These funds are considered restricted but may be spent on any services that maintain the continuity of services. Center's allocation is: \$1.2 million. We are going to use these funds for Special Education services to reduce the unrestricted contribution to this program.
- Concentration grant: advised not to budget for it

REPORTS/PRESENTATIONS (continued)

Other Relief

- **STRS/PERS:** The May Revise reallocates the states portion paid to STRS and PERS towards long-term unfunded liabilities to reduce employer contribution rates in 2020-21 and 2021-22. This equals about a 2% contribution reduction for both groups for both years. In 20-21, that translates to over \$600k in savings.
- Changes in the required Routine Maintenance calculation to bring down the total contribution for a slight savings of about \$70k.

District Cuts and Efficiency

- We have virtually halted any new spending for this current year.
- By nature of closing facilities we have saved:
 - Utilities to date (does not include all of May) savings: \$37k
 - Subs 4/1 – 6/30: \$234k
- We are looking to all areas to reduce budgets such as our new technology and new curriculum budgets.
- We are scrutinizing open positions.

Trustee Pope asked how many open positions do we have currently. Lisa noted that this would be a question for David Grimes. Mr. Loehr noted that we are scrutinizing all positions. Trustee Anderson asked how many Chromebooks were checked out. It was noted that over 1,000 Chromebooks were checked out.

Mrs. Coronado noted that the full budget with exact figures will be presented at the June Board meeting.

Lisa also noted the following:

- 2020-21: The District can keep the integrity of our programs and meet our obligations during the 2020-21 Budget Year by using our current ending fund balance. Thank you to all Center stakeholders for understanding the need for a healthy EFB.
- 2021-22: The District can maintain operations during the 21-22 Budget Year using Fund 17 to cover the deficit.
- 2022-23: The District will be unable to continue operations with the figures provided in the Governor's May Revise.

Mr. Loehr noted that if we don't make any cuts, we could live off of reserves for the next 2 years. Lisa noted that this was correct, but there were some budgets that she did reduce. Mr. Loehr noted that Lisa was in a meeting today and the questions around the table was "what year will you go bankrupt". Mr. Loehr thanked Lisa, the Board, and the unions for making good decisions that keep us with a healthy reserve, because if all goes bad we could last a lot longer than most districts. It is a process where we must all work together. Trustee Hunt asked what the deficit would be in 2023. Lisa noted that she believes that it would be \$6 million. Mr. Loehr noted that this would be without any reductions and that deficit would be in the 3rd year. Trustee Hunt noted that this would be mean that we need to make some cuts, possibly \$2 million per year for the next 3 years. Mr. Loehr noted that we are not saying it is good, we are saying that we need to make cuts along the way.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA - None

BOARD/SUPERINTENDENT REPORTS

Mrs. Anderson

- noted that she heard that the Senior Celebration went well last night.
- noted that our staff has done a wonderful job keeping things going and keeping things afloat.
- thanked the staff.

Mrs. Pope

- noted that last month she mentioned that she would give Mrs. Hunt her Board report to place in the minutes but decided not to do that. She would give it tonight instead.
- thanked all groups that have participated in the pandemic situation for our district.
- noted that the Center Boosters Crab Feed received a letter that they were not in compliance with permits needed for raffles for a silent auction. They are now in compliance. Asked the administrators to make sure their fundraisers are in compliance.
- gave a shout out to Mr. Jackson and Dudley Elementary for their "Miss You" parade, as well as a Dragon Day parade. Mr. Jackson emailed students and compiled pictures for a video to send to staff. He also compiled pictures from staff to send to the students.
- noted that the Top Ten event was amazing, put together well; thanked Ms. Nichols.
- stopped by yesterday's event; this was good closure for the Seniors and their parents.
- commented that CHS and McClellan are planning their commencement; currently have virtual graduations in the works. Riles MS will also be doing a virtual event.

Mr. Hunt - had nothing to report

Mr. J'Beily – was not available to report

Mr. Loehr

- thanked the classified and certificated folks, and our administrators. They stepped up across the board.
- noted that we are already planning for next school year, but its hard when you don't know what you are planning for. We are surveying parents. This summer will be a unique summer for us as we start to plan.
- noted that this is a unique year and our Seniors, 8th graders, and other promoters, will remember this.
- acknowledged Mr. Hunt on his promotion to Principal at Ponderosa HS.

All of the Board congratulated Trustee Hunt on his promotion.

Mr. Wilson

- attended the online Top Ten Dinner.
- was able to see the Senior appreciation line.
- noted that we work together well with our bargaining groups. Thanked Mrs. Huggins and Mrs. Mason for their help with the team work.

Mrs. Hunt noted that there was a Public Comment that did come in online. She read the following:
"Thank you again to Mrs Winborne and CHS staff for yesterday! It was very well thought out and appreciated!! I do believe the kids were able to have a little closure!!! Tanesha Jackson"

CONSENT AGENDA

1. Approved Adoption of Minutes from April 15, 2020 Regular Meeting
2. Approved Classified Personnel Transactions
3. Approved Certificated Personnel Transactions

CONSENT AGENDA (continued)

4. Ratified 2019/20 Master Contracts:
 #013 Kadiant LLC - Land Park Academy
5. Ratified 2019/20 Individual Service Agreements:
 ISA #47 Kadiant LLC - Land Park Academy
6. Approved Professional Service Agreement: Document Tracking Services
7. Approved MOU with Sacramento Children's Home
8. Approved Professional Services Agreement: Loy Mattison Enterprises
9. Approved Notice of Completion - J. Walt Construction Inc. - Water Damage Repair Project at the District Office Annex
10. Approved Notice of Completion - End Hill Sports, LLC - Center High Track Project
11. Approved Amendment No. 12 to the CDC Lease Agreement
12. Approved Preconstruction Services Agreement with BRCO Constructors, Inc for Lease-Leaseback Preconstruction and Construction Services for the Oak Hill Elementary School Kindergarten Classroom Construction Project
13. Approved Resolution #16/2019-20: Resolution of the Board of Trustees of the Center Joint Unified School District Approving an Addendum to the Final Environmental Impact Report for the Sierra Vista Specific Plan (SCH#2008032115) for the New Sierra Vista Elementary School Project
14. Approved Electronic Forms Management Service Agreement with Emics, Inc. DBA Informed K12
15. Approved Payroll Orders: July 2019 through April 2020
16. Approved Supplemental Agenda (Vendor Warrants): April 2020

Motion: Hunt
Second: Pope

Ayes: Anderson, Hunt, Pope, Wilson
Noes: None
Absent: J'Beily

BUSINESS ITEMS

A. APPROVED - Resolution #20/2019-20: Resolution Calling for General District Election - Sacramento County

Motion: Pope
Second: Anderson

Ayes: Anderson, Hunt, Pope, Wilson
Noes: None
Absent: J'Beily

B. APPROVED - Resolution #21/2019-20: Declaring an Election Be Held in Its Jurisdiction; Requesting the Board of Supervisors to Consolidate This Election with Any Other Election Conducted on Said Date; and Requesting Election Services by the County Clerk - Placer County

Motion: Anderson
Second: Pope

Ayes: Anderson, Hunt, Pope, Wilson
Noes: None
Absent: J'Beily

C. APPROVED - Declaration of Need for Fully Qualified Educators 2020/2021 SY

Motion: Anderson
Second: Hunt

Ayes: Anderson, Hunt, Pope, Wilson
Noes: None
Absent: J'Beily

BUSINESS ITEMS (continued)

PUBLIC HEARING: Consideration and Adoption of the SELPA Local Plan
The Public Hearing was opened up at 6:45 p.m. Mr. Loehr noted that we are in a multidistrict SELPA. Two districts left the group so we needed to make modifications to the Local Plan. There were no public comments. The Public Hearing was closed at 6:46 p.m.

D. APPROVED - SELPA Local Plan and Assurances

Motion: Pope
Second: Hunt

Ayes: Anderson, Hunt, Pope, Wilson
Noes: None
Absent: J'Beily

E. Update of the Center High School Graduation Requirements

Mr. Loehr noted that there was a discussion about this a while back, but was not an appropriate time to make those changes. Mr. Jordan noted that currently there is a 5 credit 1 semester requirement for computer applications, as well as a 5 credit class of CTE technology. Those are outdated courses and students are getting those before they get to high school. This does not lower the graduation requirements, we are removing those specific requirements and we are adding those credits to the electives. We are one of the few district that have hung on to those requirements. Mr. Loehr noted that we are just being fully transparent. Trustee Hunt asked if this would be implemented next school year; Mr. Jordan said yes. Trustee Anderson asked how many credits are required by the state. Mr. Jordan noted that it is 130, but hardly any district has it that low; most are around 220.

F. APPROVED - Resolution #18/2019-20: Authorizing the Issuance and Sale of General Obligation Bonds

Mr. Loehr noted that last month Khushroo noted that now might be a good time to enter the bond market. We looked at the district's needs, like the purchase of school property, planning for new school and CDE match. This would be a combination between the 1991 bond and the 2008 bond. Khushroo Gheyara, from Caldwell Flores Winters, noted that his summary was very accurate. He also noted that there is a concept of refinancing that we are trying to available our selves to. This would save the tax payers some money. Trustee Wilson inquired on both F & G: Are these going to be able to switch from the 1991 bond or are we locked into the 1991 bond? Mr. Loehr noted that this gives us the flexibility to pull from either. Trustee Hunt asked about the amount that residents would pay. Khushroo noted that it would be about \$20-24 per \$100,000. This will result in the drop of the tax rate.

Motion: Hunt
Second: Pope

Ayes: Anderson, Hunt, Pope, Wilson
Noes: None
Absent: J'Beily

G. APPROVED - Resolution #19/2019-20: Authorizing the Issuance and Sale of General Obligation Refunding Bonds, 2020

Motion: Pope
Second: Anderson

Ayes: Anderson, Hunt, Pope, Wilson
Noes: None
Absent: J'Beily

BUSINESS ITEMS (continued)

H. **APPROVED - Resolution #17/2019-20: Resolution for California Office of Emergency Services (OES) Designation of Applicant's Agent**

Motion: Pope
Second: Hunt

Ayes: Anderson, Hunt, Pope, Wilson
Noes: None
Absent: J'Beilly

ADVANCE PLANNING

- a. **Future Meeting Dates:**
i. **Regular Meeting: Wednesday, June 10, 2020 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747**
- b. **Suggested Agenda Items:**

Mr. Loehr noted that there is usually a meeting held on the 1st Wednesday in June to hold a Public Hearing for LCAP and the Budget, but that is not a requirement this year. We will cancel the June 3rd meeting on the calendar. Trustee Anderson asked if we will be taking July off this summer. Mr. Loehr noted that we may have to hold a special meeting to discuss and/or vote on the opening of school for next year.

ADJOURNMENT – 7:05 p.m.

Motion: Pope
Second: Anderson

Ayes: Anderson, Hunt, Pope, Wilson
Noes: None
Absent: J'Beily

Respectfully submitted,

/s/
 Scott A. Loehr, Superintendent
 Secretary to the Board of Trustees

/s/
Milad J'Beily, Clerk
Board of Trustees

6/10/2020
Adoption Date